

OFFICIAL CITY REGISTRATION

Anyone, regardless of their nationality, who is planning to stay in Germany for longer than 90 days, is required to register their place of residence with local authorities at the *Bürgerbüro* (Citizens' Office) within two weeks of arrival.

IMPORTANT: You will need to book an appointment for registration using the online tool. Since the next available appointment can be more than two weeks away, we highly recommend booking appointments in advance.

If you have found accommodation in Tübingen, you can book an appointment for registration online [here](#). Unfortunately, the booking tool is only available in German. Please select the dropdown menu "*Meldeangelenheiten*". Then, if you are moving to Tübingen from outside Germany please select "*Anmeldung in Tübingen aus dem Ausland*" (second in the list). If you are moving to Tübingen from some other city in Germany, please select "*Anmeldung in Tübingen ggf. mit Adressänderung im Ausweis/Pass*" (first in the list).

If you have secured a place of residence outside Tübingen, you will need to register at the corresponding *Bürgerbüro*.

During this appointment, you will be asked to submit the following documents:

- Your booking slip for registration with timeslot and number
- Passport or ID
- Visa or date-of-entry stamp
- Your rental contract
- *Wohnungsgeberbestätigung* – this is a form that your landlord/landlady needs to fill out to confirm that you have moved in to your new place of residence
- Passports of spouse or children if they are living with you. You can register the whole family in the same appointment.

You will receive a registration certificate (*Anmeldebetätigung*) when registration is complete. This document is very important and you will need it for many other things such as opening a bank account, getting a residence permit, getting a mobile phone contract, etc. So keep it safe!

Disclaimer:

We do our best to provide the latest and most reliable information. However, the information provided on these pages is not legally binding and may be incomplete. No liability for the contents of this document will be assumed.